



## **Investment Adviser Brochure**

2901 Butterfield Road
Oak Brook, IL 60523
630-218-8000
www.inlandinstitutional.com

This Brochure provides information about the qualifications and business practices of Inland Institutional Capital Partners Corporation. If you have any questions about the contents of this Brochure, please contact Suzanne Ballek, Chief Compliance Officer, at 630-218-8000. The information in this Brochure has not been approved or verified by the United States Securities and Exchange Commission ("SEC") or by any state securities authority.

Inland Institutional Capital Partners Corporation is a registered investment adviser. Registration as an investment adviser does not imply any level of skill or training. The registration with the SEC does not imply a recommendation by the SEC or any state securities authority.

Additional information about Inland Institutional Capital Partners Corporation also is available on the SEC's website at <a href="https://www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>.

This cover page constitutes item 1 to the Inland Institutional Capital Partners Corporation Investment Adviser Brochure, Form ADV Part 2A.

### **ITEM 2 - Material Changes**

### **Material Changes since the Last Update**

Inland Institutional Capital Partners Corporation is required to identify and discuss any material changes made to its Brochure since the last annual update. There have been no material changes to our Brochure dated January 30, 2015.

### **ITEM 3 -** Table of Contents

Item 1	Cover Page	1
Item 2 -	Material Changes	2
Item 3 -	Table of Contents	2
Item 4 -	4 - Advisory Business	
Item 5 -	- Fees and Compensation	
Item 6 -	Performance-Based Fees and Side-By-Side Management	7
Item 7 -	Types of Clients	7
Item 8 -	Methods of Analysis, Investment Strategies and Risk of Loss	8
Item 9 -	Disciplinary Information	16
Item 10 -	Other Financial Industry Activities and Affiliations	16
Item 11 -	Code of Ethics	18
Item 12 -	Brokerage Practices	20
Item 13 -	Review of Accounts	20
Item 14 -	Client Referrals and Other Compensation	20
Item 15 -	Custody	21
Item 16 -	Investment Discretion	21
Item 17 -	Voting Client Securities	21
Item 18 -	Financial Information	22
Schedule A	Fee Schedule	23

#### **ITEM 4 - Advisory Business**

#### The Firm

Inland Institutional Capital Partners Corporation (the "Adviser") was incorporated in May 2006 and provides investment advisory services on real estate investments. In this Brochure, all references to "we", "our", "us", "ICAP" or "the Firm" refer to the Adviser. We currently have three (3) full-time staff members that provide investment advisory services to clients, one shared staff member that attends to our regulatory compliance, one officer who is responsible for leading the acquisition efforts for the separate accounts managed by ICAP and the Inland Retail Property Fund, LP, ("IRPF" or the "Fund") a core open end necessity retail focused fund for institutional investors that is managed by Inland Retail Property Fund GP, LLC, an affiliate of the Adviser, and one staff member that provides administrative support.

The Adviser is a wholly owned subsidiary of Investment Management Group, LLC ("IMGLLC"), a Delaware limited liability company, which is a wholly owned subsidiary of The Inland Group, Inc. ("TIGI"), a Delaware Corporation. The Adviser, IMGLLC and TIGI are part of The Inland Real Estate Group of Companies, Inc. ("TIREG") which is comprised of a group of independent legal entities, some of which may be affiliates, share some common ownership or have been sponsored or managed by affiliates of Inland Real Estate Investment Corporation ("IREIC"), an affiliate of ICAP. Hereinafter, "Inland" shall refer to some or all of the entities that are part of TIREG.

#### **Inland Affiliated Companies**

The first Inland entity was formed by a group of Chicago schoolteachers in 1967, and incorporated the following year. Inland and its affiliates are still headquartered in the Chicago metropolitan area. Over the past forty-five years, Inland's affiliates have experienced significant growth and now make up a fully-integrated group of legally and financially separate companies engaged in diverse facets of real estate providing property management, leasing, marketing, acquisition, disposition, development, redevelopment, renovation, construction, finance, investment products and other related services.

In September 2014, in recognition of its performance and leadership in the real estate industry, Inland was honored as the first Corporate Hall of Fame inductee by the Chicago Association of Realtors. Also in 2014, for the second time, Inland was named winner of the annual Torch Award for Marketplace Ethics, awarded by the Better Business Bureau serving Chicago & Northern Illinois (the "BBB"). The award is given to companies that the BBB identifies as exemplifying ethical business practices. We note, however, that these rankings do not indicate, and should not be relied upon as to how we may perform in the future.

Inland affiliates or related parties have raised more than \$21 billion from investment product sales to over 480,000 investors, many of whom have invested in more than one product. As of October 21, 2015, Inland had sponsored more than 690 programs. These include two Real Estate Investment Trusts ("REITs") that are now listed on the New York Stock Exchange, three REITs that have been sold to non-affiliated listed REITs and three non-listed REITs, in addition to numerous other private real estate investment vehicles.

Inland affiliates or related parties cumulatively have owned and managed hundreds of millions of square feet of commercial property and over 66,000 apartment units in forty-nine states. Inland Real Estate Acquisitions, Inc. ("IREA"), another Inland affiliate, has extensive experience in acquiring real estate for investment. Since 2002, through IREA and other affiliates, Inland has acquired over 3,100 properties totaling over \$40 Billion.

#### **Advisory Services**

The Adviser intends to provide investment management services to one or more new private real estate investment funds to be sponsored by ICAP and one or more separate accounts. The first new private real estate investment fund, Inland Retail Property Fund, LP, is an open-end, commingled investment vehicle that specializes in core stabilized retail shopping center real properties. An affiliate of the Adviser will serve as the general partner (the "General Partner") of IRPF.

Investment management services is an expansion beyond the Firms' prior services of identifying institutional joint venture partners and large scale real estate investment opportunities for the real estate companies and REITs that are part of The Inland Real Estate Group of Companies, Inc. Since 2005, Inland Institutional Capital Partners has

facilitated the formation of institutional investment vehicles with a gross asset value in excess of \$5.5 billion, including numerous closed-end funds and joint ventures with domestic and international pension funds.

When providing investment management services for a client, the Adviser may perform the following:

- 1. Identify investment opportunities;
- 2. Participate in monitoring and evaluating investments;
- 3. Make recommendations to the client regarding the financing, refinancing and/or sale of investments;
- 4. Provide asset management services with respect to the client's properties; and
- 5. Develop, implement and monitor portfolio objectives on a property-by-property basis.

Affiliates of the General Partner will provide property management, construction and leasing services to the Fund and will earn fees for performing such services at the rates described in the Private Placement Memorandum. In addition, the Fund will use Inland's inhouse legal, real estate tax advisory and risk management departments in the operation of the Fund. The close working relationship between these departments and the acquisitions, capital markets, and property management teams help streamline investment activity, reduce documentation errors, and improve overall asset and investment performance. The General Partner will submit the in-house legal fee schedules to the Fund's Investor Advisory Committee for its approval on an annual basis. The General Partner will pay the real estate tax advisory fee of its affiliate service provider and will not charge this to the Fund. The risk management department does not charge a fee, however it is compensated by third party insurance brokers. Insurance costs are benchmarked to third party figures to confirm the value of using the in-house provider.

Each investor acknowledges by investing in the Fund that these and other services will be provided by affiliates without necessarily the objectivity in evaluating quality that would apply if unaffiliated entities performed these services. The use of Inland affiliates and the fees paid to such affiliates are part of the overall investment in the Fund which investors accept if they invest.

#### **Client Tailored Services**

In identifying acquisition opportunities as well as joint venture opportunities for our investment management clients, we intend to tailor our advisory services to the particular client based on the client's business needs. We work within the investment objectives and investment restrictions set by the client to identify suitable joint venture partners, properties or both. The investment services used to implement any investment advice given to clients may include evaluating income and value growth potential, financial analysis and market pricing, as well as the client's portfolio objectives.

The individual needs of the investors in a client are not directly the basis of our investment decisions. We do not provide investment advice to the investors in any client.

#### **ITEM 5 - Fees and Compensation**

Management Fees. We expect that our clients will compensate us for our services in the form of an investment management fee that will be based upon assets under management, and that such management fees will be payable quarterly in arrears. Qualified clients may be charged an incentive or performance based fee. The fee schedule for the Fund is attached to this Brochure as Schedule A. Our fees are negotiable and the Fund's fee schedule may be amended by the Advisor from time to time as agreed upon by the Advisor and client.

*Additional Fees and Expenses.* The Adviser will bear its own costs of compensation of personnel that provide services to it and related overhead expenses, except as described below.

Investors in clients that are commingled funds, such as IRPF, will bear indirectly as partnership expenses certain costs and expenses incurred by or allocated by the Adviser to the client. Such costs and expenses will vary, but typically include charges for professional services such as legal, accounting and appraisal activities.

Clients (including IRPF) will incur expenses for maintenance of their books and records, custody fees, audit expense, tax preparation expense, appraisal costs, and taxes. The clients that are commingled funds, such as IRPF, will also pay costs and expenses incurred in connection with board, advisory committee and investor meetings. Any client that seeks to

leverage an investment with mortgage debt will incur interest expense and fees for credit primarily at the investment level but also at the client level. A client will also incur the cost of conducting its own due diligence on all prospective investments or joint venture opportunities including, without limitation, travel related costs and costs of investments and joint venture opportunities not pursued to acquisition, as well as closing costs for acquired investments.

#### **Wrap Fee Programs**

We do not currently participate in any wrap fee programs.

#### Assets under Management

During 2015, an affiliate of ICAP acquired a property designated for IRPF. As of December 31, 2015, the value of the property is \$32,676,712. The property is located in Owings Mills, Maryland and comprises over 11 acres and includes 117,593 square feet of retail space. IRPF is currently in fundraising stage. The Adviser will have discretionary authority over most investments made by IRPF.

#### ITEM 6 - Performance-Based Fees and Side-By-Side Management

Our management fee for investment management services is based on the asset value of the client. In addition, we may be entitled to an incentive or performance based fee arrangement.

#### **ITEM 7 - Types of Clients**

The Adviser intends to provide portfolio and asset management services to one or more commingled funds sponsored by ICAP and institutional separate accounts that will invest in real estate assets. The investors in such commingled funds and separate accounts, including IRPF, are expected to include large public and corporate pension plans and trusts, endowments, foundations, insurance companies, and other financial institutions, as well as high net worth individuals who become limited partners in the client.

#### Item 8 - Methods of Analysis, Investment Strategies and Risk of Loss

#### **Methods of Analysis and Investment Strategies**

We will target investments in specific asset classes. For IRPF, we will target investments primarily in the retail shopping center sector of the commercial real estate market. The investment focus of IRPF is likely to be on what we believe to be stable, income-producing investments. The geographic focus of investments for IRPF is throughout the United States.

Separately managed accounts will target investments in product type and geography as determined by the client.

Our real estate investment analysis methods include, without limitation, detailed financial analyses based on the target real estate investment, portfolio, market, economic, and tenant analyses, and evaluation of market trends. We may also analyze valuation estimates based on replacement cost and comparable property transactions. Where we believe it to be necessary we will give due consideration to the basic fundamentals of supply, demand and sector type. We use research and other information obtained and prepared by Inland and its affiliates as well as research provided by third parties. Our investment advice to clients typically includes our financial analyses as well as our views on income, growth potential, and market pricing. Depending on client requirements and the specifics of the transaction, the Adviser may apply a discounted cash flow and/or capitalized income method to value and analyze the attractiveness of a real estate investment opportunity.

#### **Assessing Operators and Joint Venture Partners**

For our clients who are seeking to invest capital in joint ventures without having direct operating responsibilities, we will seek to identify joint venture partners who possess compatible management and operating experience, along with a well-formulated and well-defined business strategy. We will evaluate each prospective joint venture partner's management organization and performance in historical relationships with other partners.

#### Financing/Leverage

We intend to provide ongoing advice to clients with respect to appropriate levels of financial leverage (mortgage debt) at both the property and the portfolio level.

#### **Investment Strategies**

The Adviser formulates investment strategies and identifies investment opportunities based on operational, geographic or property requirements that are consistent with the investment objectives of its clients.

#### **Material Risks Involved**

General Investment Risk. All purchases and sales of real estate and all trading in securities and other financial instruments, including real estate equity and debt instruments, involve substantial risk of loss (potentially resulting in rapid declines in market prices and significant losses) arising from any number of factors that are beyond Adviser's control such as: changes in market sentiment; changes in industry conditions, competition and technology; changes in inflation, exchange rates or interest rates; changes in domestic or international economic or political conditions or events; changes in tax laws and governmental regulation; and changes in trade, fiscal, monetary or exchange control programs or policies of governments or their agencies (including their central banks). Changes such as these, as well as innumerable other factors, are often unpredictable and unforeseeable, rendering it difficult or impossible to predict or foresee future market movements.

General Risks. Our clients are, and will be, subject to risks incidental to the ownership of real estate, including: changes in general economic or local conditions, such as a decrease in demand due to a decline in population or employment, or changes in technology or adverse business developments affecting tenants that lease space; changes in tenant preferences that reduce the attractiveness of the client's properties to tenants; fluctuation in occupancy rates, operating expenses and rental schedules; costs associated with the need to periodically repair, renovate and re-lease space; withdrawal of tenants and difficulty of replacing tenants; tenant defaults; tenant bankruptcies; changes in supply or demand of competing properties in an area, such as an excess supply resulting from over-building; changes in interest rates and availability of mortgage funds as well as changes in zoning and other governmental regulations that may render the sale of a property difficult or unattractive; increases in maintenance, insurance and other operating costs, including real estate taxes, associated with one or more properties, which may occur as other circumstances such as market factors and competition cause a reduction in revenues from

such properties; inflation; changes in tax laws and rates; and impositions by governmental authorities.

*Current Economic Condition.* An extraordinary market downturn began in mid-2008. Credit markets tightened, property transaction volumes slowed dramatically and real estate values experienced significant downward pressures. Since that time, values have recovered, but there can be no assurance that we will be able to make real estate investments that will generate the returns that a particular client is targeting.

Due Diligence and Analytic Risks. There is generally limited publicly-available information about real properties, and we must therefore rely on our own due diligence and that of our affiliates. Should the pre-acquisition evaluation of the physical condition of a new investment fail to detect certain defects or necessary repairs, the total investment cost could be significantly higher than expected. Furthermore, should our estimates of the costs of improving, repositioning or redeveloping an acquired property prove too low, or its estimates of the time required to achieve occupancy prove too optimistic, the profitability of the investment may be adversely affected.

Fixed and Variable Cost Risks. Many costs associated with a real estate investment, such as debt service, insurance and real estate taxes, are not reduced even when a property is not fully occupied, or other circumstances cause a reduction in income from the investment. These fixed costs intensify the risk to a client of a tenant default or an unanticipated delay in achieving occupancy of a redeveloped property or re-letting a property upon lease expiration. Some costs associated with a real estate investment, such as maintenance and repairs, may be subject to cost increases beyond the control of the client. Variable rate debt in a time of rising interest rates could also result in unanticipated costs increases.

*Strategy Risk*. The success of following our investment advice depends in large part on our ability to accurately assess the fundamental value of properties. An accurate assessment of fundamental value depends on a complex analysis of a number of financial factors. No assurance can be given that we will be in a position to assess the nature and magnitude of all material factors having a bearing on the value of a client's positions, or that we will accurately assess the impact of all factors of which it is aware.

We will attempt to control strategy risks by utilizing such techniques as geographic diversification, tenant diversification, staggered lease expirations, and debt maturity sequencing within a portfolio of real estate assets.

*Custodial Risk*. The Adviser relies upon property managers, banks and other third parties to hold and manage client assets and to pay property operating and ownership costs and expenses. Property interests, including title, will be held by the client or the administrative partner of a joint venture. Financial difficulty, fraud or misrepresentation by persons holding title to real properties and to custodian institutions could impair the operational capabilities or capital position of a client.

*Joint Venture Risks.* Clients may make investments in properties through joint ventures or other entities. Such investments may involve risks not present in wholly-owned investments, including for example, the possibility that a joint venture partner might commit fraud, become bankrupt or may have economic or business interests or goals which are inconsistent with those of the client, or that such partner may be in a position to take action contrary to the instructions or the requests of the client or contrary to the client's policies or objectives or otherwise have certain rights with respect to the investment, which may limit the client's ability to protect its position and make decisions with respect to its investments. In addition, in certain circumstances, the client may rely upon the operating partner for operational expertise, which reliance may ultimately not be justified. Furthermore, if a joint venture partner defaults on its funding obligations, it may be difficult for the client to make up the shortfall from other sources. In addition, the client, in certain circumstances, may be liable for actions of its joint venture partners. While we will attempt to limit the liability of our clients by reviewing qualifications and previous experience of joint venture partners, such action may not be sufficient to protect the client from liability or loss. We expect that our clients and their investors will be advised as to the tax matters relating to their investments by persons other than us.

Competition with Joint Venture Partners. Joint venture partners may, subject to certain limitations, invest in properties that may compete with properties owned directly or indirectly by a client or by the joint venture between the client and the partner. A joint venture partner also may provide management and other services to other properties located within or near the market areas where the client's properties are located, and may

at times face conflicts of interest because of the competition for tenants between the joint venture's properties and the properties of such joint venture partners and/or their other clients.

*Tenant Default and Bankruptcy.* A tenant's default in performing its lease obligations, or the tenant's bankruptcy, could adversely affect cash flow from a real estate investment and cause the client to incur legal costs and other costs that would not likely be recouped. An early termination of a lease by a bankrupt tenant would result in unanticipated expenses to re-let the premises.

*Non-Renewal of Leases.* A client's real estate investments will be subject to the risk that, upon expiration, leases for space may not be renewed, the space may not be re-leased, or the terms of renewal or re-lease, including the cost of required renovations or concessions, may be less favorable than current lease terms. In the event of any of these circumstances, cash flow from, and the value of, the client's real estate portfolio could be adversely affected.

*Illiquidity Risk.* We expect that substantially all of a client's investments will be in the form of real estate or interests in joint ventures, none of which will involve securities that are traded on organized exchanges or traded in the over-the-counter market. Accordingly, we do not expect to engage in frequent trading. This illiquidity could adversely affect our ability to close out a client's positions.

#### **Additional Risks**

Leverage Risks. The purchase price of each investment whether directly by a client or in a joint venture, is expected to be partially financed. The degree of leverage could have important consequences to a client and its investors, including limiting the ability of a commingled fund to obtain additional financing in the future for working capital, capital expenditures, acquisitions, or other general purposes and making the client more vulnerable to a downturn in business or the economy generally.

Loan Default Risks. The mortgage loan documents for a client's properties will generally contain customary covenants, such as requirements relating to the maintenance of the property securing the debt, restrictions on pledging and creating other liens on the property, restrictions on incurring additional indebtedness and restrictions on transactions with affiliates. Failure by the applicable client to make timely payments of principal and

interest on mortgage loans or to observe these loan covenants could result in the declaration of a default by the lender. The consequences of a declaration of default include foreclosure of the mortgage, resulting in loss of both the property and the income it produces, the incurrence of substantial legal costs, the imposition of a deficiency judgment if the foreclosure sale does not result in proceeds sufficient to satisfy the mortgage, and potential adverse tax consequences to the investors. A default under one loan could result in default under other loans.

*Refinancing Risks.* Mortgage loans on properties may be subject to relatively short maturities, which may require refinancing before the properties are disposed of. There is no assurance that replacement financing can be obtained or, if it is obtained, that interest rates and other terms would be as favorable as the original loan. Inability to refinance a loan on favorable terms may compel a client to attempt to dispose of the property or other properties on terms less favorable than might be obtained at a later date.

*Investment Policies and Strategies.* We may not meet the stated investment strategy and goals of any client, including cash distributions and overall return targets.

#### **Conflicts of Interest**

The Adviser's current institutional joint venture consulting and services clients include REITs and private real estate funds and investment partnerships that may be controlled by Inland. From time to time, the Adviser may offer its Advisory clients the opportunity to invest in either (i) joint ventures (e.g., partnerships and limited liability companies, etc.) with one or more affiliates of Inland, which joint ventures will make investments in the types of real estate typically invested in by our clients, and (ii) commingled funds in which (A) IREIC owns an indirect interest, (B) one or more of the management personnel of the Adviser owns a direct or indirect interest in the general partner/managing member of such fund or a part thereof, and/or (C) an affiliate of IREIC is the general partner/managing member of such fund or a part thereof. In addition, the Adviser also may provide services to such joint ventures and/or funds, pursuant to separate institutional joint venture consulting and services agreements.

The General Partner of IRPF intends to form an advisory committee (the "Investor Advisory Committee") consisting of a selection of representatives of IRPF investors, unaffiliated with

the General Partner or its affiliates, for the purpose of reviewing and approving or disapproving potential transactions on behalf of IRPF involving a conflict of interest between IRPF and the General Partner or its affiliates.

An affiliate of the Adviser may have or may make investments in joint venture partners or in the operating companies of joint venture partners of a client. In such event, the client will own an interest in the property and an affiliate of the Adviser will own an interest in the joint venture partner, which may create conflicts of interest regarding decisions in managing, leasing, financing and selling the property.

Inland established the Inland Investment Committee to review investment opportunities to determine if they are appropriate for an Inland entity to invest in. If the Inland Investment Committee approves of an opportunity, the portfolio managers for the Inland entities are asked to indicate their interest in acquiring the property. To determine if an investment opportunity is appropriate for one of its clients, the Adviser will consider each client's portfolio and investment criteria and investment objectives. Other factors considered may include cash flow, the effect of the investment opportunity on portfolio diversification, the estimated income or unrelated business tax effects of the purchase, policies relating to leverage, regulatory restrictions, and the capital available for investment. If only one Inland entity indicates interest in a property, that entity is awarded the opportunity. In the rare situation that more than one entity desires a property, the property is referred to the Inland Allocation Committee which will follow a rotational process whereby the entity that has had the longest period of time elapse since it was offered an investment opportunity is first offered such investment opportunity. Due to the differing investment parameters of the various Inland entities, the Adviser anticipates that relatively few conflicts will arise. This has been the case in the past with the Inland entities that participate in this allocation process.

The Adviser will engage in certain transactions with its affiliates, subject to the conditions described below. The use of affiliates in certain transactions raises potential conflicts of interest in that there may be an incentive to favor affiliates over unaffiliated third parties. The Adviser will not engage affiliates to provide services unless it believes that the services provided by affiliates are comparable in quality to those that would be provided by

third-party service providers providing similar services. Each investor acknowledges by investing with Adviser that these and other services will be provided by affiliates without necessarily the objectivity in evaluating quality that would apply if unaffiliated entities performed these services. Retention of such affiliates will not be on an arm's length basis given such affiliation. The Adviser will negotiate fees with Inland affiliates that it engages that it believes are commercially reasonable, but cannot confirm, and does not make any assurances that, such fees are at or below market rates. The use of Inland affiliates and the fees paid to such affiliates are part of the overall investment with the Adviser which investors accept if they invest.

*Services*. Affiliates of the Adviser will provide property management, construction and leasing services and will earn fees for performing such services. In addition, the Adviser will use Inland's in-house legal, real estate tax advisory and risk management departments to provide services to investors. The close working relationship between these departments and the acquisitions, capital markets, and property management teams help streamline investment activity, reduce documentation errors, and improve overall asset and investment performance.

The Adviser recognizes that in selecting affiliates to perform these necessary services, it faces a conflict of interest in directing work and revenue to affiliates to their benefit, at the investors' expense. The Adviser has an obligation to be sure that the investor receives the services that the Adviser believes present the appropriate quality and cost. As for quality, the Adviser believes that the services provided by affiliates are comparable in quality to those that would be provided by third-party service providers providing similar services but each investor acknowledges by investing with the Adviser that these and other services will be provided by affiliates without necessarily the objectivity in evaluating quality that would apply if unaffiliated entities performed these services. As described above, the Adviser will negotiate fees with Inland affiliates that it engages that it believes are commercially reasonable, but cannot confirm, and does not make any assurances that, such fees are at or below market rates. The use of Inland affiliates and the fees paid to such affiliates are part of the overall investment which investors accept if they invest.

The Adviser generally does not cause its clients to engage in any cross transactions. In the event that a client has an opportunity to purchase an investment from, or sell an investment to, another IREIC-sponsored fund, the Adviser will first verify that the investment meets the investment strategy of the client and is in the best interests of the client. The transaction price will be supported by a fair market valuation (or fairness opinion) made by an independent appraiser. The Adviser will provide appropriate due diligence information to the client and will not close a cross transaction without the consent of the Investor Advisory Committee (who may seek the advice of an independent professional). Neither the Adviser nor any of its affiliates will be paid broker's commissions or similar compensation from a cross transaction. However, it is possible that a cross transaction will result in incentive compensation being paid to the Adviser or an affiliate of the Adviser from a selling client or party.

The officers of the Adviser also provide services to other clients. Those persons may devote significant time in the future to the management of their other existing investments and professional activities.

#### **ITEM 9 - Disciplinary Information**

As a registered investment adviser we are required to disclose all material facts regarding any legal or disciplinary events that would be material to your evaluation of us or the integrity of our management. Neither we nor any individual member of our management team is or has been the subject of any such legal or disciplinary events.

#### ITEM 10 - Other Financial Industry Activities and Affiliations

#### Registration as a Broker-Dealer or Broker-Dealer Registered Representative

Neither the Adviser nor any of its employees are registered, or have an application pending to register, as a broker-dealer. One employee of the Adviser is a Registered Representative currently sponsored by Inland Securities Corporation, an affiliated Broker Dealer of the Adviser.

## Registration as a Futures Commission Merchant, Commodity Pool Operator, or a Commodity Trading Supervisor

Neither the Adviser nor any of its employees are registered, or have an application pending to register, as a Futures Commission Merchant, Commodity Pool Operator, or a Commodity Trading Adviser.

# Relationships or Arrangements Material to our Advisory Business or Clients and Possible Conflicts of Interest

Each of the Advisor, IREIC, Inland Securities Corporation ("ISC"), and Inland Investment Advisors, Inc. ("IIAI") is part of TIREG.. Both IIAI and ICAP are wholly owned subsidiaries of IMGLLC.. See the discussion under Item 8 above and 11 below for potential conflicts of interest that might result from our relationship to these entities and the real estate investment trusts and other real estate funds sponsored or managed by IREIC.

IREIC is a Chicago area-based real estate investment firm. Since its formation in 1984, IREIC has sponsored various real estate investment trusts, private real estate investment funds and operating partnerships that have invested in all classes of real estate, in real estate development and in the real estate capital markets. Multiple subsidiaries and affiliates make and hold investments in retail shopping centers and malls throughout the United States; another subsidiary acquires and develops apartment complexes and acquires interests on other real estate assets in the United States. Affiliates of IREIC serve as property and asset managers of various real estate investment trusts and real estate investment private equity funds which are also sponsored by affiliates of Inland..

From time to time, the Adviser may offer its clients the opportunity to invest in either (i) joint ventures (e.g., partnerships and limited liability companies, etc.) with one or more of affiliates of IREIC, which joint ventures will make investments in the types of real estate typically invested in by our clients, and (ii) commingled funds in which (A) IREIC and/or IMGLLC owns an indirect interest, (B) one or more of the management team of the Adviser owns a direct or indirect interest in the general partner/managing member of such fund or a part thereof, and/or (C) an affiliate of IREIC and/or IMGLLC is the general partner/managing member of such fund or a part thereof. The General Partner of IRPF intends to form an advisory committee (the "Investor Advisory Committee") consisting of a selection of representatives of IRPF investors unaffiliated with the General Partner or its

affiliates, for the purpose of reviewing and approving or disapproving potential transactions on behalf of IRPF involving a conflict of interest between IRPF and the General Partner or its affiliates. In addition, the Adviser also may provide services to such joint ventures and/or funds, pursuant to separate, written institutional services agreements.

The Adviser will provide documents to disclose the foregoing structure(s), if applicable, prior to any investment therein by any of clients, which documents will note the ownership, managerial and/or service provision role that any management personnel or related party may have within any such investment structure(s).

The potential exists for material, non-public information to pass between Inland affiliates and the Adviser. Procedural, physical and legal barriers have been put in place to minimize the likelihood of such an event. More information is available to clients in the Adviser's Code of Ethics and Policies & Procedures Manual.

## Recommendation or Selection of Other Advisers and How We Are Compensated for Those Recommendations or Selections

The Adviser does not recommend or select other investment advisers for our clients.

#### **ITEM 11 - Code of Ethics**

#### **Code of Ethics**

The Adviser has adopted a Code of Ethics (the "Code") for all of its Access Persons (as defined by Rule 204A-1 of the Advisers Act) including employees of affiliates of the Adviser that provide services to or for the benefit of the Adviser. The Code states that our business is to be conducted in accordance with high ethical standards, and that Access Persons must act in accordance with high standards of personal and professional integrity, including the ethical handling of actual or apparent conflicts of interest between personal and professional relationships, comply with all applicable federal securities laws, abide by Adviser's policies and procedures that govern the conduct of the Access Persons, and promptly report to the appropriate parties violations of the Code. The Code sets out the principles and rules to which all Access Persons are expected to adhere and advocate in satisfying and meeting these standards. The Code is intended to reflect fiduciary principals that govern the conduct of the Adviser and its Access Persons in those situations where the

Adviser acts as an investment adviser as defined under the Advisers Act in providing investment advice to its clients.

It is impossible to anticipate, and the Code is not intended to address, all matters, decisions and circumstances with which the Access Persons may be confronted. If faced with any matter, decision or circumstance not addressed by the Code, the Access Persons is, nevertheless, expected to observe high standards of business and personal ethics in the performance of their duties and responsibilities. All Access Persons will be held accountable for their compliance with and adherence to this Code.

Adviser's clients or prospective clients may request a copy of the Code by contacting Suzanne Ballek, 2901 Butterfield Rd., Oak Brook, IL 60523 or by phone at (630) 218-8000.

#### **Recommendations Involving Material Financial Interests**

Adviser and related persons may recommend to clients that those clients participate in joint ventures in which Inland or its affiliates have some financial or other interest. The Adviser will not make any such recommendations to a client, however, without first disclosing its financial or other interest to the client to obtain the client's informed consent to the recommended purchase, sale or partnership and will seek Investor Advisory Committee approval. More specifically, no Access Person shall recommend any transactions for a client without having disclosed IREIC's interest, if any, in such transaction or any party to the transaction, including without limitation:

- any direct or indirect beneficial ownership of any economic interest in any party to the transaction;
- any contemplated transaction by such person and any other party to the transaction;
- any position as an officer, director, general partner, manager or similar position that such person holds with a party to the transaction or any affiliate of a party to the transaction; and
- any present or proposed business relationship or transaction between such person and any party to the transaction or any of its known affiliates.

#### **Personal Trading Conflicts**

The Adviser does not recommend the purchase or sale of securities to its clients. However, all Access Persons are required to abstain from trading on their own accounts in the securities of the Adviser's clients or their potential joint venture partners when they are in the possession of material, non-public information regarding such clients or joint venture partners.

#### **ITEM 12 - Brokerage Practices**

The Adviser does not direct securities brokerage transactions for its clients.

We have adopted policies and procedures that generally prohibit principal and agency cross transactions except in compliance with Section 206(3) of the Advisers Act.

#### ITEM 13 - Review of Accounts

Client accounts are reviewed quarterly by the Adviser to assess progress against business plans established with the client. George Pandaleon, President of the Adviser, conducts the review of accounts. Other factors that could trigger a review of the client's account would be at the clients request or if there is a material change in the performance of assets being monitored for the client by the Adviser. These reviews are typically conducted via in person meetings or conference calls. Written materials are typically prepared to facilitate discussion, but they do not follow a standard format.

#### **Item 14 - Client Referrals and Other Compensation**

There are no economic benefits provided by third parties to the Adviser for advice rendered by the Adviser to any client.

The Adviser may pay compensation to non-Adviser personnel for client referrals in a manner that is consistent with the requirements of Advisers Act Rule 206(4)-3.

The general partner of a commingled fund client, including IRPF, may retain placement agents to market the units in its fund from time to time. Any such placement agent's fee may be based on a percentage of the commitments of investors who they introduce to the commingled fund.

#### ITEM 15 - Custody

The Adviser does not have direct custody of client assets but acknowledges that an affiliate, Inland Retail Property Fund GP LLC, will have custody of client's assets. Because the general partner of IRPF is an affiliate of the Adviser, we will be deemed to have "custody" of the client's assets within the meaning of SEC Rule 206(4) -2. However, since IRPF has no investors at this time, we currently do not hold any clients assets. Once the general partner completes its initial closing of real estate assets for IRPF, we will at that time have custody of client's assets. In such instances, the general partner will be required to provide each investor in its commingled fund audited financial statements for the commingled fund that comply with U.S. generally accepted accounting principles within 120 days following the commingled fund's fiscal year end.

#### **ITEM 16 - Investment Discretion**

We expect to have a written investment management agreement with each commingled fund client that grants us discretion to manage the fund investments. We expect to have discretionary authority for the investments of the commitments and cash assets, subject to its specific investment guidelines and to the restrictions set forth in those agreements.

#### **ITEM 17 - Voting Client Securities**

As a matter of firm policy and practice, the Adviser does not have any authority to, and does not, vote proxies on behalf of any clients. Any matters to be voted or acted upon by a client are directed to the client for vote or other action.

In this regard, the Adviser does not intend to accept authority to vote proxies on behalf of any investment management services client including IRPF. Rather, any proxies received by the Adviser for the client will be delivered to the general partner of the client, who will vote the proxies on behalf of the client. We will instruct the general partner to vote proxies in accordance with policies and procedures which are designed to ensure compliance with Rule 206(4) - (6) of the Advisers Act. In this regard, proxies will be voted on behalf of IRPF based on a determination of the best interest of IRPF, consistent with the objective of maximizing long-term investment returns for the investors. No investor in a client may direct the voting of proxies on any particular matter. Investors in our clients may obtain

information on how proxies have been voted by the general partner of the client upon written request addressed to us at our office.

Copies of our Proxy Voting Policy will be available upon request.

#### ITEM 18 - Financial Information

#### **Balance Sheet**

We do not require or solicit prepayment of fees from any client in advance and therefore do not need to include a balance sheet with this brochure.

## Financial Conditions Reasonably Likely to Impair Ability to Meet Contractual Commitments to Clients

The Adviser does not have, and does not foresee having any financial condition that is reasonably likely to impair its ability to meet contractual commitments to its clients.

#### **Bankruptcy Petitions in Previous Ten Years**

We have not been the subject of a bankruptcy proceeding.

#### **SCHEDULE A**

Asset Management Fee. A fee schedule has been adopted to reduce the fee for large commitments to IRPF.

IRPF shall pay to the Adviser (or one or more of its designated affiliates), an asset management fee (the "Management Fee") in an amount shown on the following chart. The Management Fee shall be paid quarterly in arrears on each Clients portion of their Net Asset Value as of the end of the applicable quarter.

	Fee	Fee
	per	per
Amount	annum	quarter
(USD	(basis	(basis
Millions)	points)	points)
< 25	105	26.25
25 - 50	90	22.5
>50 -		
100	75	18.75
> 100	65	16.25

The Asset Management Fee is determined by blending the breakpoints covered by the investor's capital commitment. For example, a \$100 million capital commitment would result in an 86.25 basis point fee (105 basis points on the first \$25 million, 90 basis points on the next \$25 million and 75 basis points on the remaining \$50 million). Investors participating in the initial closing of IRPF ("Founding Investors") are eligible for a permanent fee reduction determined by applying the fee on the Founding Investors last dollar commitment to the Fund and applying it to their entire commitment. This fee reduction will apply to the Founding Investors initial commitment to the Fund for as long as that commitment is invested in the Fund. For example, a \$150 million founding commitment to the Fund would quality for a 65 basis point fee for as long as that commitment remained in the Fund and a \$75 million founding commitment to the Fund would quality for a 75 basis point fee for as long as that commitment remained in the Fund.